

## KIRKBURTON PARISH COUNCIL

### KIRKHEATON COMMITTEE

#### MINUTES OF THE MEETING ON 17<sup>th</sup> FEBRUARY AT 8.30 pm AT BURTON VILLAGE HALL

The following minutes are subject to confirmation of accuracy & adoption by the Council on 3<sup>rd</sup> March 2011

Present: Cllr J Hirst in the Chair  
Cllrs R Barraclough, S Dunford, L Holroyd, B Moreton and A Munro.  
Officer in attendance: Mrs A Royle

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| <p>Apologies were received from Cllr Sykes.</p>                                                                                                                                                                                                                                                                                                                                        | <p><b>K5</b>     <b>Apologies and<br/>Declarations of<br/>Interest</b></p> |
| <p>Cllr Hirst declared an interest in P &amp; P Wilkinson Ltd, as he knows the owner.</p>                                                                                                                                                                                                                                                                                              |                                                                            |
| <p>No members of the public were present, and none of the members present had a prejudicial interest in any items.</p>                                                                                                                                                                                                                                                                 | <p><b>K6</b>     <b>Public<br/>Participation</b></p>                       |
| <p><b>Resolved:</b> That all of the following items would be discussed in private session due to the information being exempt under the Freedom of Information Act.</p>                                                                                                                                                                                                                | <p><b>K7</b>     <b>Private Session</b></p>                                |
| <p>The Clerk opened the returned bids for the two building contracts: Job 1: Repairs to the two short walls and the path in between in front of the Colne Valley memorial and Job 2: Repair/rebuild of the boundary wall on Church Lane on the lower section of the churchyard. The Committee carefully compared the various bids received.</p>                                        | <p><b>K8</b>     <b>Building<br/>Contracts</b></p>                         |
| <p><b>Resolved:</b> To recommend Council considers appointing R A Berry Ltd as the first choice and Darryl Brook as the second choice to undertake both jobs, subject to clarification being obtained from R A Berry Ltd on the traffic light costs and the replacement of flags under delegated authority.</p>                                                                        |                                                                            |
| <p>The Clerk opened the returned bids for the grass cutting contract, which would run for three years (2011 to 2013 inclusive). Careful consideration and comparisons were made between the received bids. It was reported that one had not followed the correct tendering procedure, but had been sent by email.</p>                                                                  | <p><b>K9</b>     <b>Grass Cutting<br/>Contract</b></p>                     |
| <p><b>Resolved:</b> To discount the bid which did not follow the tendering process and to recommend Council considers appointing David Rangeley to undertake the grass cutting contract for a period of 3 years on the terms and conditions notified.</p>                                                                                                                              |                                                                            |
| <p>The Clerk distributed further information to members with regard to work needed on trees, which were not subject to Tree Preservation Orders. She also reported that a resident had requested some pruning of a tree immediately adjoining her property on Rectory Drive. The Trees Officer had advised the Clerk to submit an Application to work on the tree as a precaution.</p> | <p><b>K10</b>    <b>Trees</b></p>                                          |
| <p><b>Resolved:</b> To approve the specification of work for the yew tree and to delegate the Clerk to organise the additional works conditional on available budget.</p>                                                                                                                                                                                                              |                                                                            |
| <p>Members noted the work required to the memorial and advice received regarding possible grants available.</p>                                                                                                                                                                                                                                                                        | <p><b>K11</b>    <b>Colne Valley<br/>Memorial</b></p>                      |
| <p><b>Resolved:</b> To defer a decision on this project pending further information on available external funding and to delegate the Clerk act should the area need to be made safe.</p>                                                                                                                                                                                              |                                                                            |
| <p>As this was expected to be the last Committee meeting of this Council, Cllr Holroyd was given a vote of thanks for all the work she had done at Kirkheaton Churchyard and with the PCC during the last four years.</p>                                                                                                                                                              | <p><b>K12</b>    <b>Vote of Thanks</b></p>                                 |