

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 9th DECEMBER 2010 AT 7.30 pm

The minutes are subject to confirmation of accuracy at the meeting on 6th January 2011.

PRESENT: Cllr J Hirst in the Chair

Cllrs M Atkinson, H Barraclough, R Burton, P Cunnington, S Dunford, D Hardcastle, J Heward, E Hutchinson, B Moreton, A Munro, J Paxton, P Rock, M Sykes and C Whittingham.
Officer in attendance: Mrs A Royle

Apologies were received from Cllrs R Barraclough, A Cooper, G Hickey, and L Holroyd, the reasons for which were accepted by the Council. Apologies from Cllr A Cruden and Cllr M MacDonald were received after the meeting.

147 Apologies and Declarations of Interest

Absent: Cllrs K Dunn and A Murphy.

The following personal interests were declared: Cllrs Heward & Moreton in Planning Appl No 93260 as the applicant is a neighbour; Cllr Hutchinson in the Kirkheaton Scouts & Guides as he had been in discussion with the applicant.

Cllrs Hutchinson, Munro and Rock declared a prejudicial interest in the Yetton Together as they are members of the committee.

None of the members of public present wished to address the Council

148 Public Participation

Resolved: To hold all items in public.

149 Admission of the Public

Resolved: To bring forward Item 23 to this point of the meeting.

150 Order of Business

Cllrs Hutchinson, Munro and Rock left the meeting.

Members noted the application from Yetton Together for £1571.60 to contribute towards the production and printing costs of items required for the Parish Plan. The Clerk reported that the Grants & Community Projects Committee had met earlier that evening and had made a recommendation that the award be made in full.

151 Yetton Together

Resolved: To award £1,571.60 to Yetton Together to contribute towards the costs of producing a community-led plan.

Cllrs Hutchinson, Munro and Rock returned to the meeting.

The Chairman reported that he had attended the Armistice Day Service in Kirkburton, Remembrance Day Service in Lepton, and Holme Valley PC's Celebration of 30 years of the Holme Valley minibus service.

152 Chairman's Appointments

Resolved: To accept the minutes of the Parish Council meeting on 4th November 2010 as a true record subject to the inclusion of Cllr Cunnington on the attendance list.

153 Parish Council Minutes

Resolved: To defer consideration of the Staffing Committee minutes of 11th November 2010.

154 Staffing Committee Minutes

Cllr Munro left the meeting.

Resolved: To vire £500 from the community projects budget to the special grants budget and to award £1,000 to Kirkheaton Guides & Scouts instead of the 4 small grants of £250 each to Kirkheaton Cubs, Kirkheaton Guides, Kirkheaton Brownies and Kirkheaton Rainbows due to the urgent need for the funding.

155 Special Grant

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- Resolved:** To agree and adopt the minutes of the Grants & Community Projects Committee meeting on 11th November 2010, with the exception of the grants to Kirkheaton Cubs, Kirkheaton Guides, Kirkheaton Brownies and Kirkheaton Rainbows. **156 Grants & CP Committee Minutes**
- Resolved:** To agree and adopt the minutes of the Environment Committee meeting on 18th November 2010. **157 Environment Committee Minutes**
- Resolved:** To agree and adopt the minutes of the Management & Finance Committee meeting on 24th November 2010. **158 Management & Finance Committee Mins**
- 2010/93154 *Outline application for erection of 4 semi-detached dwellings at 7-11 Field Way, Shepley.* Concern was expressed that the plot was being overdeveloped and could also cause highways problems being on a narrow lane with poor sightlines. **Resolved:** To ask the decision to be taken by Kirklees Planning Committee for the above reasons and to delegate the Clerk to submit the comment in consultation with the ward members, when they had had the opportunity to examine the plans in more detail. **159 Plans**
- 2010/93225 *Formation of manege on the site at Long Lane, Flockton Moor.* **Resolved:** To delegate the Clerk to submit the comment in consultation with the ward members when they had had the opportunity to make a site visit.
- No comment was made on the following applications:
93091 Fenay Bridge; 93116 Shepley; 93210 Lepton; 93223 Kirkheaton;
93224 Thurstonland; 93227 Highburton; 93249 Shepley; 93256 Kirkheaton;
93260 Kirkburton; 93280 Fenay Bridge; 93283 Shelley; 93301 Shepley and 93335 Shepley.
- There were no planning appeals before the Council. **160 Planning Appeals**
- Cllr Burton entered the meeting.
- Resolved:** To settle the accounts as presented (£8,668.23) and to issue Cheque No 104163 to the Denby Dale Centre on exchange of contracts. **161 Accounts**
- Resolved:** To adopt the Receipts and Payments Statement covering the period 1st April to 30th September and to note the accompanying cheque register. **162 Receipts & Payments Statement**
- Members noted the staff vacancy. **163 Staff Vacancy**
- Resolved:** To refer the job description for the position to the Management & Finance Committee for consideration.
- Members noted the Management & Finance Committee's recommendations for the budget and precept for 2011-12. **164 Budget & Precept 2011-12**
- Resolved:** To adopt the budget with the following amendments: To decrease community projects by £7,000 and to increase employment costs by £500 and the environment budget by £6,500, giving a budgetted expenditure for the year 2011-12 of £139,930 and a precept of £122,000.
- Members noted the environment grant application from Farnley Tyas Community Group for £240 to purchase picnic tables and seating for the community garden area. **165 Farnley Tyas Community Group**
- Resolved:** To award £240 to Farnley Tyas Community Group for £240 to purchase picnic tables and seating for the community garden area.
- The Clerk reported on information received from Rural Action Yorkshire about the production of a parish plan and an offer received from one of the officers to attend a meeting with the Council to discuss the project further. **166 Parish Plan**
- Resolved:** That in view of the impending Parish Council elections, the officer is invited to meet with the Parish Council to discuss the project during the course of the next council year, and that members of the public are also invited to take part.

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Members noted the written report submitted by Cllr MacDonald.

167 Picture of Kirklees Conference

Resolved: To accept the report.

Resolved: To defer the NALC conference report to the next meeting.

168 NALC Conference

The Clerk gave a verbal report and update on the SLCC conference she had attended.

169 SLCC Conference

Resolved: To thank the Clerk for her report.

The Clerk reported that two casual vacancies had arisen – one in Lepton and the other in Shepley. She advised that these seats would remain vacant due to the close proximity of the next Parish Council elections.

170 Casual Vacancies

Members noted the correspondence received from the South Yorkshire Biodiversity Research Group regarding the Moors to Shores Heritage Project.

171 Moors to Shores Heritage Project

Resolved: To refer the South Yorkshire Biodiversity Research Group to EPIP whose remit covers several aspects of the project, and also to agree that Cllr Atkinson will meet with representatives from the Group to discuss how the two organisations can work together and report back to Council.

Members noted the application for a grant towards clock maintenance from the Emmanuel Church in Shelley.

172 Annual Clock Grant Application

Resolved: To award the Emmanuel Church in Shelley £200 towards the maintenance of the clock.

The Clerk reported on the recent problems with the door at Shelley Village Hall.

173 Shelley Village Hall

Resolved: To purchase 20 new keys for the user groups.

Members noted the Clerk's Report as distributed at the meeting.

174 Clerk's Report

The Clerk reported that Farnley Tyas Community Group wished their sincere thanks for the emergency grant to be passed onto members, and drew attention to photographs of the new equipment.

175 Thanks

The Clerk reported on the holiday arrangements for the office over the Christmas period.

176 Office

A member asked if the requested 20 mph zones outside could be followed up with Highways.

177 20 mph Zones

Cllr Hardcastle reported that the Mirfield, Denby Dale & Kirkburton Area Committee meeting would be held on Thursday, 16th December – this replaces the one due on 2nd December, which had to be cancelled.

178 M, DD, Kb Area Committee

- To check the Staffing Committee's remit.

179 Items for Future Agenda

The Chairman wished everyone a Happy Christmas and closed the meeting.