

KIRKBURTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 20th MAY 2010 AT 7.30 pm The minutes are subject to confirmation of accuracy at the next meeting on 3rd June 2010.

PRESENT: Cllr R Barraclough in the Chair

M Atkinson, H Barraclough, R Burton, A Cooper, P Cunnington, S Dunford, K Dunn, D Hardcastle, G Hickey, J Hirst, L Holroyd, B Moreton, A Munro, A Murphy, S Murphy, J Paxton, P Rock, M Sykes and J Taylor.

Resolved: To elect Cllr John Hirst as Chairman for the year 2010/11.

1 Election of Chairman

Cllr Barraclough installed Cllr Hirst as the new Chairman with the Chain of Office, and Cllr Hirst presented Cllr Barraclough with a past Chairman's medal. Cllr Hirst then signed the Declaration of Acceptance of Office.

Cllr Dunn entered the meeting.

Cllr Hirst invited Cllr Barraclough to make his outgoing address, in which he thanked the Council members and the staff for their support during his year of office and outlined various successes over the previous year. He congratulated Cllr Hirst on his election.

2 Address by Outgoing Chairman

A vote of thanks was given to Cllr Barraclough for his work and achievements during the last year.

Apologies were received from Cllrs Heward, Hutchinson, MacDonald and Whittingham, the reasons for which were accepted by the Council.

3 Apologies and Declarations of Interest

The following personal interests were declared: Cllr Moreton in Rowley Lane JI&N School as the Head Teacher is a personal friend, in the Smiths Arms and Planning Appl 91009 as the applicant is a neighbour; Cllr Munro in Rowley Lane JI&N School as her son is a pupil and Cllr Paxton as he knows one of the contractors;

All members declared a personal interest in the planning application for the multi-use games area at Rowley Lane School in Lepton as the Council had awarded a grant towards this project.

Cllr Hirst declared a prejudicial interest in the planning application for the multi-use games area at Rowley Lane School in Lepton as he had sponsored the grant application to the Parish Council. He left the meeting whilst the Council discussed the application and decided upon the comment.

Cllr A Murphy declared a personal interest in all the planning applications as he is on Kirklees Planning Committees. He stated that all views expressed by himself at the Parish Council were preliminary as the final decisions on all applications will be made when he has received all information at the Kirklees committee meetings. Cllr Murphy also declared a personal interest in Planning Appl 10/91162 at 67 North Road, Kirkburton, as he is related to the applicant.

Resolved: To elect Cllr Dunford as Vice Chairman for the year 2010-11. Cllr Hirst presented Cllr Dunford with the Vice Chairman's medal.

4 Election of Vice Chairman

Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:

5 Election of Representatives on Voluntary Bodies

Kirkburton & Highburton Comm. Assn. Cllrs Atkinson and Hardcastle

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Burton Environment Group	Cllrs Atkinson, H Barraclough, R Barraclough, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Munro, A Murphy, S Murphy, Paxton, Rock, Sykes, Taylor and Whittingham.	5 Election of Representatives on Voluntary Bodies (Cont'd)
Denby Dale Centre	Cllr Atkinson	
Kirkburton Civic Society	Cllrs Atkinson, H Barraclough, R Barraclough, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Munro, A Murphy, S Murphy, Paxton, Rock, Sykes, Taylor and Whittingham.	
Kirklees Right of Way Forum	Cllr Cunnington	
Kirklees Rural Transport Partnership	Cllrs Atkinson, Cunnington and MacDonald	
National Coal Mining Museum	Cllr Holroyd	
Rural Development Programme for England – Local Initiative Group	Cllrs Atkinson and Sykes	
Shelley Community Association	Cllrs MacDonald and Taylor	
Shelley Educational Trust	Cllrs H Barraclough and MacDonald	
Stocksmoor Village Hall	Cllrs R Barraclough and Cooper	
Thornhill Charities	Cllr Holroyd	
Walker Trust	Cllrs Cruden and Whittingham	
Yorkshire Local Councils Associations	Cllrs R Barraclough and Holroyd	
Resolved: To disband the Community Governance Committee and the Transport Working Party, to amalgamate the Microgeneration Working Party with the Environment Committee, and to agenda item the procedure for dealing with the renewable energy budget		6 Election of Committees and Working Parties
Resolved: To elect the following members onto the Parish Council Committees and Working Parties, and to receive and ratify the nominations from the political groups in the case of the Staff & Grievance Committee:		
Environment Committee	Cllrs Atkinson, R Barraclough, Burton, Cooper, Cunnington, Dunford, Dunn, Hardcastle, Hickey, Hirst, Holroyd, MacDonald, Moreton, Munro, Paxton, Rock, Sykes, Taylor and Whittingham.	
Grants and Community Projects Committee	Chairman, Vice Chairman, Cllrs Atkinson, Cooper, Hutchinson, MacDonald, Paxton, Taylor and Whittingham.	
Kirkheaton Committee	Chairman, Vice Chairman, R Barraclough, Holroyd, Munro, Moreton and Sykes.	
Management & Finance Committee	Chairman, Vice Chairman, Cllrs H Barraclough, R Barraclough, Cruden, Hickey, Holroyd, Rock and Sykes.	
Risk Management Committee	Chairman, Vice Chairman, Cllrs Burton, Dunn and Paxton.	

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Shelley Committee	Chairman, Vice Chairman, Cllrs H Barraclough, R Barraclough, Cooper, Munro and Sykes. Mr S Allen and Mrs L Parsley (Shelley Community Association) with voting rights.	6 Election of Committees and Working Parties (Cont'd)
Shelley Village Hall Committee	Chairman, Vice Chairman, Cllrs H Barraclough, R Barraclough, Cruden, Hickey, Holroyd, MacDonald, Rock and Sykes.	
Shelley Village Hall Lease Committee	Chairman, Vice Chairman, Cllrs H Barraclough, R Barraclough, Cooper, Munro and Sykes.	
Staff & Grievance Committee	Chairman, Vice Chairman, Cllr Burton (Line Manager), Cllr Taylor (Conservative), Cllr Cruden (Green), Cllr Holroyd (Independent), Cllr Hutchinson (Labour), Cllr Munro (Lib/Dem).	
Shows Working Party 2010	Cllrs R Barraclough, J Hirst, M Atkinson, S Dunford, L Holroyd, A Munro and J Paxton.	
Huddersfield South Area Committee and Sub Groups	Cllrs Burton, Cunnington, Dunford, Dunn, Hirst, Hutchinson, Munro, S Murphy and Rock.	
Kirkburton Area Committee	Cllrs Atkinson, Cooper, MacDonald Paxton, Taylor and Whittingham.	
Kirklees Standards Committee	Cllr Cunnington	
Resolved: To confirm the Clerk's delegated authority as described in the new Standing Orders with the additional item of hanging baskets.		7 Delegated Authority
Resolved: To request Management & Finance Committee to investigate and make a recommendation to Council whether it would be more appropriate to separate the functions of disciplinary & grievance and staff management and to suspend the Staff & Grievance Committee's delegated authority until the Council has received such recommendations and taken a decision on the matter.		
Members considered the proposal of creating a Planning Committee.		8 Planning Committee
Resolved: To refer the matter to the Management & Finance Committee to consider in conjunction with the changes being introduced with e-planning and to bring a recommendation back to Council in September.		
Resolved: To appoint Cllrs R Barraclough, Dunford, Burton, Hirst, Holroyd, Paxton and Mrs Royle as cheque signatories for the year 2010-11.		9 Cheque Signatories
Resolved: To elect Cllr Holroyd as the Newsletter Editor for 2010-11		10 Newsletter Editor

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Resolved: To adopt the following pattern of meetings:

12 Times & Dates of Meetings 2009/10

Parish Council: On the 1st Thursday of each month except for May and July.

Parish Council (Planning/GP): On the 3rd Thursday of each month (except for May and August).

Management & Finance: As required with a minimum of one per quarter.

Environment Committee: On the 3rd Thursday of July, September, November, January and March, to be held after the Council (Planning/GP) meetings.

Staff & Grievance Committee: As required with a minimum of two per year.

All other Committees and Working Parties will meet as the need arises.

Resolved: To note the Analysis of Budget and Cheque Register and to adopt the Receipts & Payments Statement for the financial year 2009/10

13 Accounts for 2009/10

Resolved: To approve the copy for publication and to order 300 colour copies to be produced by Aura Print.

14 Annual Report

2010/91017 *Formation of sports court with floodlights and fence at Rowley Lane JI&N School, Rowley Lane, Lepton.* The Council has concerns about parking problems which could be created and would support the proposal on condition that this aspect is addressed.

15 Plans

2010/91121 *Outline application for erection of 2 detached dwellings at 463 Penistone Road, Shelley.* The Council objects as this is overdevelopment of the site.

2010/91175 *Erection of footpath for park and walk on land at School Wood, Butts Road, Farnley Tyas.* The Council expressed its support for this application as a positive encouragement for walking.

2010/91193 *Erection of 2storey extension at 14 Beckside, Flockton.* It was agreed to defer comment on this application to allow the Flockton members time to look at the plans. The Clerk was delegated to submit the comment to Planning Services.

The following application was recommended for approval: 91100 Flockton.

There was no comment on the following applications:

91044 Shelley; 90552 Shepley; 90572 Flockton; 90692 Lepton; 90738 Thurstonland; 90739 Thurstonland; 90766 Kirkburton; 90786 Shelley; 90819 Shelley; 90828 Lepton; 90851 Grange Moor; 90867 Shepley; 90868 Flockton; 90874 Shelley; 90887 Shepley; 90909 Shepley; 90917 Kirkheaton; 90934 Kirkheaton; 90944 Highburton; 90957 Kirkheaton; 90975 Shepley; 90982 Shepley; 90987 Kirkburton; 91009 Lepton; 91016 Kirkburton; 91032 Shelley; 91055 Shelley; 91060 Kirkheaton; 91106 Kirkburton; 91118 Shelley; 91131 Fenay Bridge; 91136 Lascelles Hall; 91150 Fenay Bridge; 91162 Kirkburton; 91208 Highburton; 91223 Shepley; 91224 Shepley; 91226 Farnley Tyas; 91229 Lascelles Hall; 91268 Shelley; 91269 Shelley; 91284 Highburton; 91285 Highburton; 91291 Flockton; 91293 Flockton and 91347 Farnley Tyas.

There were no planning appeals before the Council.

16 Planning Appeals

Members considered the variation order.

17 Public Footpath 24 Whitley Willows

Resolved: To request a map showing current layout of the area and establish if the footpath could be restored to its original route. To delegate the Clerk in conjunction with Cllr Cunningham to work with the Kirklees Officer on the matter. Also to request that appropriate signage is erected.

Resolved: To approve the accounts as presented (£24,827.25 including £15 approved under Local Government Act 1972 s137).

18 Accounts

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Members noted the proposed works at Grange Moor as described within the Project Form No 04-2010.

19 Grange Moor Allotments

Resolved: To approve the additional works as described in Project Form No 04-2010 and to delegate the Clerk to make the appropriate appointments and have the work carried out.

It was reported that there were additional unused allotments in Grange Moor. It was agreed that the Clerk would make enquiries at Kirklees about them.

Resolved: To agree the accuracy of the notes of the meeting held on 20th April 2010.

20 Shows Working Party

Members were informed that Graham Porter was unable to judge the sunflower competition and an alternative judge was being sought.

Resolved: To approve the following arrangements for Honley Show/Environment Fayre:

- To agree to share the costs at Honley Show with Holme Valley PC for the stand, tickets and the marquee and other items which both Parish Councils require for the event.
- To produce flyers advertising the Environment Fayre to be distributed at Honley Show
- To invite the following organisations to take a stand at the Environment Fayre: Energy Saving Trust, Burton Environment Group/Kirkburton Civic Society, Shelley Environment Group, Shepley & District Naturalists Society, Kirkburton Walkers are Welcome, Kirklees Environment & Countryside Units, Kirkheaton Parish Church and Kirkburton Police, and to offer stands to any other interested organisations based in the Parish, subject to availability.
- To invite Wilf Lunn to provide some entertainment at the Environment Fayre and Kate Orme to work with the children on arts & crafts on the terms and conditions notified.
- To ask the volunteers of the Denby Dale Centre to provide refreshments to the public, for which they will make a charge.
- To organise a volunteer photographer for the event.
- To grant delegated authority to the Clerk to deal with any further issues which may be necessary to ensure the smooth running of both events.

Resolved: To approve the copy for Issue No 25 of One Voice.

21 One Voice

Resolved: To adopt the new Standing Orders as circulated with the following amendments:

22 New Standing Orders

1(z) shall read "Meetings shall not normally exceed a period of 2 hours, but if they do consideration shall be given to providing a break."

3(c)iii shall also include hanging baskets.

15(d) and 26 Reference to the Staff & Grievance Committee's delegated authority shall be removed, pending the Council's decisions at Minute 7 above.

The meeting then closed.