

**KIRKBURTON PARISH COUNCIL**

**STAFF & GRIEVANCE COMMITTEE**

**MINUTES OF THE MEETING ON THURSDAY, 25<sup>th</sup> NOVEMBER AT 7.15 pm  
AT BURTON VILLAGE HALL**

Present: Cllr R Barraclough in the Chair

Cllrs R Burton, , J Hirst, L Holroyd, E Hutchinson and J Taylor.

In attendance: Mrs A Royle

Apologies were received from G Hickey.

**SG10 Apologies and  
Declarations of  
Interest**

No declarations of interest were made.

**Resolved:** To hold the discussions on all of the following items in private session.

**SG11 Admission of  
Public**

Members considered the outstanding matter of how the Clerk was to be reimbursed for the 7 additional hours she had had to work on the Honley Show. The Clerk explained that it represented just over one working day and offered to accept an additional day's holiday in lieu of payment.

**SG12 Honley Show**

**Resolved:** To accept the Clerk's suggestion and grant her one additional day's holiday in lieu of payment.

The Clerk reported the annual inflationary increases of 1% and 1.25% for the two members of staff had been implemented. She also reported there had been an increase in the annual leave entitlements.

**SG13 Staff Salaries –  
Annual Increases**

Members considered the projected employment costs for the period October 2009 to March 2010 and made an amendment to the figures presented.

**SG14 Employment Costs  
Budget 2010/11**

Members considered the information supplied regarding employment costs expected in 2010/11.

**Resolved:** To recommend that £31,550 is put forward to the Management & Finance Committee for inclusion in the Council's budget for employment costs.

The meeting then closed.