

KIRKBURTON PARISH COUNCIL

RISK ASSESSMENT COMMITTEE

MINUTES OF THE MEETING ON THURSDAY, 16th JULY 2009 AT 8.30 pm AT BURTON VILLAGE HALL

Present: Cllr R Barraclough in the Chair

Cllrs R Burton, K Dunn, J Hirst, J Paxton.

No apologies were received as all members were present.

Cllr Barraclough declared a personal interest in Mr Dyson.

Resolved: That all items would be held in public.

Members noted the minutes of the meeting held on 12th March 2009.

The Clerk reported that she had asked Shelley Community Association to provide confirmation that the Fire Officer was satisfied with the alternative route to the front fire exit when the door between the lobby at the rear of the building and the main hall.

Members noted the report and photographs of the inspection made on 4th June 2009.

Resolved: To agree the accuracy of the report.

Resolved: To organise the repairs to the small walls near to the church and in the older section of the churchyard with the contractor appointed to carry out the repair to the boundary wall on Church Lane. Also to sort out the signs warning visitors of the flat gravestones at the churchyard entrances.

Members noted the further movement of the large memorial to the factory children, and agreed to follow up earlier enquiries with the Vicar about possible funding from outside sources.

Members noted the report and photographs of the inspection made on 4th June 2009.

Resolved: To agree the accuracy of the report.

Members noted that a significant number of hazards were a result of the plots not being properly cultivated. The Clerk reported that she was in the process of obtaining legal advice on how to enforce the conditions of the lease.

Resolved: To refer the issue of plots not being used to the Management & Finance Committee.

Resolved: To include a paragraph in the next rent letter drawing tenants' attention to their responsibilities to ensure the sheds are kept in a fit and safe state, and that unsafe sheds will be removed by the Council at the tenants' own costs.

The Clerk distributed copies of the Parish Council seats inventory to members.

Resolved: That Council is recommended to appoint a contractor to carry out general maintenance tasks.

Resolved: That a repair is carried out to the seat in Chimney Lane, Lepton under the Clerk's delegated authority.

It was agreed that at the next Committee meeting, members would look at the situation with regard to seats and identify which seats need replacing next in the Council's programme.

The meeting then closed.

- R1 Apologies and Declarations of Interest**
- R2 Public Admission**
- R3 Minutes**
- R4 SVH/Post Office (Min R13)**
- R5 Kirkheaton Churchyard**
- R6 Grange Moor Allotments**
- R7 Parish Council Seats**