

## KIRKBURTON PARISH COUNCIL

### MANAGEMENT & FINANCE COMMITTEE

#### MINUTES OF THE MEETING ON 25<sup>th</sup> MARCH 2010 AT 7.30 pm AT BURTON VILLAGE HALL

Present: Cllr R Barraclough in the Chair

Cllrs H Barraclough, A Cruden, G Hickey, J Hirst, L Holroyd, and M Sykes.

Apologies were received from Cllr Rock.

**MF38 Apologies and  
Declarations of  
Interest**

There were no declarations of interest.

It was agreed to hold the all discussions in public session.

**MF39 Admission of the  
Public**

Cllr Cruden entered the meeting during the following presentation.

The Chairman welcomed Mr Allen Camm, Regional Manager of the Planning Portal and Mr Eric Woulds, Kirklees Business Support Group Leader, who both gave presentations on electronic planning, showing how the system works and how the Parish Council will get access to plans and planning information when the supply of paper applications ceases. There followed a detailed discussion with the Committee. Mr Woulds agreed to defer the cut-off date for issuing paper plans until the end of May on condition that the Council uses this time to put in place measures to deal with plans electronically. Both gentlemen were thanked for attending and left the meeting.

**MF40 E-Planning**

Members considered the implications for the Council and discussed how a new system could be implemented.

**Resolved:** To buy a new projector, screen and dongle and set up a dedicated email account to receive the links to the planning applications directly from Kirklees.

**Resolved:** That the new email account will be accessible to all members with email and they will be requested to look at all the planning applications in their wards prior to the meeting. The Clerk will only download the plans for those applications, which have been specifically requested. Plans for the two members without access to email will be printed off and sent with their agendas.

**Resolved:** To defer consideration of the items on Standing Orders and the Council's complaints procedures to the next meeting.

**M41 Re-Ordering of  
Business**

Cllr H Barraclough left the meeting.

Members noted the existing cover and assessed it in conjunction with the Council's requirements, noting that a decision had already been taken to increase the fidelity cover.

**MF41 Insurance Cover**

**Resolved:** To retain the existing insurance cover, as it meets the Council's requirements.

**Resolved:** To hold the next meeting on Monday, 19<sup>th</sup> April at 7.00 pm.

**M42 Next Meeting**

The meeting then closed.