

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 21st MAY 2009 AT 7.30 pm

PRESENT: Cllr R Barraclough in the Chair

Cllrs H Barraclough, R Burton, A Cooper, P Cunnington, S Dunford, D Hardcastle, J Heward, G Hickey, J Hirst, L Holroyd, E Hutchinson, A Munro, J Paxton, P Rock, M Sykes, J Taylor, C Whittingham.

In the public session the Council was addressed by a member of the public, who raised the problems of the cuts in the bus services recently announced, and due to come into effect in July.

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| <p>Apologies were received from Cllrs Atkinson, Cruden and Moreton, the reasons for which were accepted by the Council.</p> | <p>22 Apologies and
Declarations of
Interest</p> |
| <p>The following personal interests were declared: Cllr H Barraclough in Planning Appl No 91145 at Unit A, Near Bank, Shelley as she is acquainted with the applicant;
Cllr R Barraclough in Planning Appl 91773 as he is acquainted with the applicant;
Cllr Burton in the allotments item, as he leases an allotment from Kirklees; Cllr Munro in Planning Appl 91121 at 1 Moorside Road, Kirkheaton as she is acquainted with the owner, and in one of the prospective allotment sites, as it adjoins her own property.</p> | |
| <p>The Chairman reported he had attended the official opening of Shelley Post Office at the Village Hall; Kirklees Annual Meeting & Dinner and Shepley Spring Festival.</p> | <p>23 Chairman's
Appointments</p> |
| <p>Resolved: To accept the minutes of the Parish Council meeting on 2nd April 2009 as a true record.</p> | <p>24 Parish Council
Minutes</p> |
| <p>Resolved: To accept the minutes of the Staff & Grievance Committee meeting on 2nd April 2009 as a true record.</p> | <p>25 Staff & Grievance
Committee Minutes</p> |
| <p>Resolved: To accept the minutes of the Community Governance Committee meeting on 2nd April 2009 as a true record.</p> | <p>26 Community Gov.
Minutes</p> |
| <p>Resolved: To accept the minutes of the Council (Planning/General Purposes) meeting of 16th April 2009 as a true record.</p> | <p>27 Council
(Planning/GP) Mins</p> |
| <p>Resolved: To accept the minutes of the Staff & Grievance Committee meeting of 16th April 2009 as a true record.</p> | <p>28 Staff & Grievance
Committee Minutes</p> |
| <p>Resolved: To accept the minutes of the Annual Parish Council meeting of 5th May 2009 as a true record.</p> | <p>29 Annual Parish
Council Minutes</p> |
| <p>The Clerk reported that she had been unable to lodge objections on behalf of the Council, as the Council had agreed not to submit a comment to the planning application at its meeting on 5th March 2009.</p> | <p>30 Kirkburton
Footpath 157
(Min 21)</p> |
| <p>Resolved: To adopt the minutes of the Shelley Committee meeting of 9th April 2009. It was noted that the accuracy would be agreed at the next committee meeting.</p> | <p>31 Shelley Committee
Minutes</p> |
| <p>2009/91121 <i>Erection of extension to shop to form stock room and sales area at 1 Moorside Road, Kirkheaton.</i> The Council noted that this was the third extension on this property in recent years. The Council drew this to the attention of the Planning Officers, and requested them to take this into account before taking a decision on the proposed development.</p> | <p>32 Plans</p> |
| <p>2009/91192 <i>Installation of external ATM machine (within a conservation area) at Kirkburton Post Office, 68 North Road, Kirkburton.</i> The Council noted that approval of the application was subject to consultation replies from Highways, Environmental Health and Crime Prevention. However, the Council supported approval since it would be a very useful facility for the residents of the village.</p> | |

2009/91199 *Erection of detached garage at Four Firs, Low Moor, Lepton.* The Parish Council agreed with the Kirklees officer's comments "Subject to visual and residential amenity", and added that the development must be restricted to garage use.

32 Plans (Cont'd)

There was no comment made on the following applications:
90886 Shepley; 91024 Grange Moor; 91026 Grange Moor; 91038 Kirkburton;
91145 Shelley; 91177 Farnley Tyas; 91180 Lepton and 91227 Kirkburton.

Comment on the following applications was deferred pending receipt of the plans:
90801 Kirkheaton; 90924 Farnley Tyas; 90927 Farnley Tyas; 90936 Shepley;
91045 Shelley; 91060 Shelley; 91081 Flockton; 91116 Fenay Bridge; 91158 Kirkheaton;
91161 Kirkburton; 91213 Kirkheaton; 91214 Kirkburton; 91265 Lepton;

The following applications had been supplied with only the cover sheets and no attached plans: 91008 Lepton; 91015 Lepton; 91065 Shepley; 91066 Shepley and 91165 Lepton.

Members expressed concern that as all the above applications had been supplied with only cover sheets and no plans, they were unable to make any comment at all at the meeting, and may miss the deadline for comment in certain cases.

Resolved: That the Clerk uses her delegated authority to complain about this situation to Kirklees Planning Services.

There were no appeals before the Council.

33 Planning Appeals

Resolved: To settle the accounts as presented (£1,092.50, including £112.00 agreed under Local Government Act 1972 s137).

34 Accounts

A verbal report on the Kirkburton Area Committee meeting held on 13th May was given, when issues regarding road safety were raised. The Clerk was asked to include the matter on the next Parish Council agenda.

35 Kirkburton Area Committee

Members considered how the provision of allotments could be increased, following the request made at the Annual Parish Meeting. The Chairman reported that previous investigations into land had not been successful, but two other possible sites had been identified, which prove to be suitable for new allotment sites.

**36 Allotments
a) Increase of Provision**

Resolved: That these two potential sites, as well as any others which may be identified in the future, are offered to Kirklees for them to manage, if they are suitable.

Members also discussed possible amendments to existing leases, which may help to reduce the waiting lists.

Resolved: That the matter is referred to the Management & Finance Committee for further investigation.

Members noted the problems raised in connection with the walls, litter and stile at Shepley allotments. It was reported that Kirklees had been requested to install a litter bin in the location, but it had not been possible as it was not on any street sweeping route. Members indicated they were not aware that litter was a problem at the allotments.

37 b) Problems at Shepley Allotments

Resolved: That Council is minded to form a gateway to allow wheelbarrow access in place of the existing stile, and to repair damage to the wall and its toppings subject to complying with any legal requirements and obtaining permissions, as appropriate. Ward members agreed to complete a Project Form.

Members considered the request from the allotment holder of Plot No 6 for permission to erect a shed on the path opposite his plot.

38 c) Erection of Shed on Shepley Allotments Path

Resolved: To refuse permission for the erection of the shed on the path by Plot No 6 on the grounds that it would impede proper access to the other allotments and prevent deliveries of bulk materials.

Members noted that there were other sheds on the path further up the allotments.

38 c) Erection of Shed - Shepley Allotments (Cont'd)

Resolved: To refer the situation to the Management & Finance Committee to look into the situation and make recommendations to Council.

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the following item, the discussion was conducted in private.

The Clerk advised members that all Council decisions were public, but discussion within a private session was confidential. However, strict regulations governed the business which could be conducted within private sessions.

39 d) Grange Moor Allotments

The Clerk reported various problems at Grange Moor allotments and recommended that the Risk Assessment Committee looks into the situation on its annual inspection. Following the inspection a report will be made to Council so that the situation can be considered further.

The Clerk also informed members of information received from the allotment's Landlord.

Resolved: To ask the Risk Assessment Committee to look into the notified problems on its next visit to Grange Moor allotments and report back to the Council with recommendations for a solution, if possible.

Cllr Burton left the meeting.

Members discussed the vandalism problems with the noticeboards in Lascelles Hall and Lepton, and also the information that the noticeboards in Lepton and Highburton had been erected in the wrong places. It was reported that a better site for the noticeboard may now be possible in Lepton.

40 Noticeboards

Resolved: To notify Building Services of the mistakes and ask that Highburton's is resited in the position where planning permission has been obtained, but ask that Lepton's is delayed pending receiving permission to erect it in a better position.

Resolved: To repair both Lascelles Hall and Lepton noticeboards, and to put information into them as soon as possible.

Members considered the request from a community group for a key to Highburton and Kirkburton noticeboards. It was noted that the Kirkburton one is owned by the Area Committee, so the Parish Council cannot issue a key for that one.

41 Noticeboard Keys

Resolved: To issue a key for the Highburton noticeboard.

Members noted the draft copy for the next issue of the newsletter as well as an additional article on the opening of Shelley Post Office, which Cllr Holroyd had written.

42 One Voice

Resolved: To print the newsletter as originally produced and include the post office item in the next issue.

Resolved: To adopt the copy for the Annual Report 2009.

43 Annual Report

The Clerk gave a report on the Honley/Emley Show Working Party, in particular the provisional arrangements for the Honley Show, and referred members to the information sheet distributed with the meeting papers. It was reported that a minimum of 6 volunteers were needed to man the show in addition to the Chairman. The following members volunteered: Cllrs Cunningham, Cooper (part-time), Hickey, Paxton, Rock and Whittingham. Any other volunteers would be welcome to help on the day, if they found themselves available.

44 Honley Show

Resolved: To purchase a £10 voucher from Armitage's Garden Centre as the competition prize; to share the costs of the Honley Show with Holme Valley Parish Council and to delegate authority to the Clerk to take any further decisions necessary for the project to go ahead.

The Council noted the copy correspondence from Thurstonland Village Association to Metro about the adverse changes to the bus routes/timetables in that area.

45 Bus Timetable Changes

Resolved: To write in support of the Thurstonland Village Association.

Members also noted information raised by a member of the public before the start of the meeting, who had drawn attention to the changes affecting several other areas of the Parish Council area. As the changes were imminent, it was agreed that the Council needed to take urgent action on the matter.

Resolved: To delegate the Clerk to write to Metro voicing the concerns of the passengers of this area, and urging the bus companies to reconsider the cuts to the services.

The Council noted the existing procedure for dealing with co-options to fill casual vacancies on the Council.

46 Co-option Procedure

Resolved: To refer the matter to the Management & Finance Committee to make recommendations to Council.

Members noted the various training seminars currently available.

47 Training Seminars

Resolved: To nominate the following people to attend the courses as listed:

- Cllrs Hutchinson, MacDonald and Munro to attend the NALC training session on the Freedom of Information Act 2000 and Data Protection at The Grove, South Kirkby
- Mrs Royle to attend the Employment Issues training session at The Eversley Park Centre, Sherburn in Elmet.
- Cllr Hirst to attend the Chairmanship Course at Hebden Bridge.
- Cllr Whittingham to attend the Zurich Municipal health & safety seminar on at The Grove, South Kirkby.

Members noted the Clerk's Report as distributed at the meeting.

48 Clerk's Report

- To receive information on action taken so far on the road safety issues on Wakefield Road and consider if the Council can progress the matter.
- To receive an update on changes to bus timetables/routes and consider making further representations.

49 Items for a Future Agenda

The meeting then closed.