

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 4th MARCH 2010 AT 7.30 pm

PRESENT: Cllr R Barraclough in the Chair

M Atkinson, H Barraclough, R Burton, A Cooper, P Cunnington, S Dunford, K Dunn, D Hardcastle, J Hirst, L Holroyd, E Hutchinson, M MacDonald, B Moreton, A Munro, J Paxton, P Rock, M Sykes and C Whittingham.

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| The Chairman requested members to stand when they address the Council and to restrict their contributions to one per item. | 250 | Chairman's Statement |
| Apologies were received from Cllrs A Cruden, G Hickey and A Murphy, the reasons for which were accepted by the Council. | 251 | Apologies and Declarations of Interest |
| The following personal interests were declared: Cllr Atkinson in Shelley Village Hall as she had helped with the grant application; Cllrs Atkinson, R Barraclough & Sykes in Walkers Are Welcome (included on the accounts schedule) as they are involved in the project; Cllr H Barraclough in Shelley Village Hall as she is a resident of Shelley; Cllr R Barraclough in Planning Appls 90313 and 90415 as the applicants are known to him and also in Stocksmoor Village Hall as he is a Trustee; Cllr Burton in Lepton Methodist Church as he is a member; Cllr Cunnington in Lepton Community Link as he is an officer of the organisation; Cllr Hirst in Lepton Community Link as he has helped to put the application together; Cllrs Hutchinson, Munro and Rock in the Primary Care Trust as they are members of the Church, which has written the PCT a letter regarding the Kirkheaton Health Centre; Cllr MacDonald in Shelley Community Association as he is a member; Cllr Sykes in Planning Appl Nos 90344 and 93261 as he knows the applicants. | | |
| Resolved: To hold all items in the public session | 252 | Admission of the Public |
| Resolved: To bring Item 19 to the beginning of the meeting. | 253 | Order of Business |
| The Chairman reported that both contracts at Grange Moor had been awarded and work was expected as soon as the weather permitted. | 254 | Allotments:
a) Update on Grange Moor |
| Cllr MacDonald reported on Kirklees' progress at the new allotments by the health centre in Kirkburton. He further reported that no further plots of land had been identified as suitable in Shelley. | 255 | b) Kirkburton and Shelley |
| The Chairman reported that he had identified a piece of land in Fenay Bridge, which could be leased as allotments. | 256 | c) Purchase/Lease of additional land for allotments |
| Resolved: To set up a working party to look into the viability and costs involved in bringing the piece of land into use as allotments. | | |
| The Chairman reported he had attended the Mayor of Kirklees' Annual Dinner and the Microgeneration Awards, in which the Council had been a finalist. | 257 | Chairman's Appointments |
| Resolved: To accept the minutes of the Parish Council meeting on 4 th February 2010 as a true record. | 258 | Parish Council Minutes |
| Resolved: To accept and adopt the minutes of the Grants & Community Projects Committee meeting on 10 th February 2010, noting that the recommendation at Min CG22 had been agreed at the Council (Planning/GP) meeting on 18 th February 2010. | 259 | Environment Committee Minutes |
| Resolved: To accept and adopt the minutes of the Management & Finance Committee meeting on 10 th February 2010. | 260 | Management & Finance Committee |

- Resolved:** To accept and adopt the minutes of the meeting on 18th February 2010, noting that the recommendations at Mins K11 & K12 had been agreed at the Council (Planning/GP) meeting on 18th February 2010.
- 261 **Kirkheaton Committee Minutes**
- 2010/90070 *Reserved matters application for erection of one dwelling with garage (within a conservation area) at 5 Garner Lane, Highburton.* The Council had concerns with such a large development being placed on a small lane in such an elevated position, making it visible to a wide area. It objected to the design of the property as it was not inkeeping with the neighbouring properties and is unsightly, and specified that the materials should be of local stone and appropriate to the conservation area.
- 262 **Plans**
- 2010/90313 *Change of use of barn to office, re-roofing of outbuildings, formation of associated parking, formation of turning area and demolition of existing barn (listed building within a conservation area) at Wood View Barn, Manor Road, Farnley Tyas.* The Council had concerns with this proposal on highways grounds as it would create an increase of traffic down Manor Road.
- 2010/90514 *Use of land to extend domestic curtilage at 3 Beaconsfield Farm, Paul Lane, Flockton Moor.* The Council objected to this proposed development on the grounds that it would harm the openness and visual amenity of the Green Belt and there were no special circumstances demonstrated to support such development in the Green Belt.
- 2010/90529 *Use of land to extend domestic curtilage at 2 Beaconsfield Farm, Paul Lane, Flockton Moor.* The Council objected to this proposed development on the grounds that it would harm the openness and visual amenity of the Green Belt and there were no special circumstances demonstrated to support such development in the Green Belt.
- There was no comment made on the following applications:
09/93261 Shepley; 10/90142 Shelley (delegated authority); 10/90233 Shepley (delegated authority); 10/90256 Fenay Bridge; 10/90292 Thurstonland; 10/90311 Farnley Tyas; 10/90316 Fenay Bridge; 10/90318 Farnley Tyas; 10/90319 Stocksmoor; 10/90344 Shepley; and 10/90365 Farnley Tyas.
- Comment on the following applications was deferred pending receipt of the plans:
10/90331 Fenay Bridge; 10/90341 Kirkburton; 10/90353 Shepley; 10/90402 Kirkheaton; 10/90406 Fenay Bridge; 10/90415 Farnley Tyas; 10/90472 Shepley and 10/90388 Kirkheaton;
- There were no planning appeals before the Council.
- 263 **Planning Appeals**
- Members noted the information from Planning Services regarding a follow-up meeting on 17th March at 5.15 pm at the Brian Jackson Centre.
- 264 **Planning Liaison Meeting**
- Resolved:** To nominate Cllrs Atkinson, R Barraclough, Cunnington, Dunford, Munro and Rock to attend the meeting.
- Cllr MacDonald left the meeting.
- Resolved:** To settle the accounts as presented (£28,736.06 including £4,380 agreed under LGA 1972 s137), subject to amendments of some of the minute numbers.
- 265 **Accounts**
- Cllr MacDonald returned to the meeting.
- 266 **Primary Care Trust**
- The Kirkheaton members gave verbal reports about the decision taken by the Primary Care Trust on the location of the new health centre in Kirkheaton. It was reported that the Church had written a letter and was currently awaiting a response. The Clerk was asked to include an item on the next agenda to report the contents of the response.

- Members noted the issue of the new model standing orders. **267 Standing Orders**
- Resolved:** To refer them to the Management & Finance Committee to consider and make recommendations to Council regarding adoption.
- The Clerk explained the process to be followed and asked that if members wished specific standing orders to be reviewed, to notify her of the details before the committee meeting.
- Members considered the effectiveness of its internal audit 2009 and the draft remit for the Internal Auditor for 2010. **268 Internal Audit**
- Resolved:** To approve the schedule on the effectiveness of internal audit 2009 and to adopt the Internal Auditor's remit for 2010.
- Members noted the Management & Finance Committee's recommendations with regard to virements. **269 Virements**
- Resolved:** To make the following virements: To vire £13,730 into the Community Projects budget from the budgets of Conferences (£1,000), Floral Displays (£270), Grants (£460), Legal/Professional Fees (£2,000), Renewable Energy (£5,000) and Shelley Village Hall (£5,000). To vire £170 from Conferences to Training and £1,500 from Employment Costs to a new heading of Quality Council.
- Members considered the updated Action Plan and discussed the digitization of Council's archives, which is to be carried out with funding from EPIP. **270 Action Plan – Digitization of Archives**
- Resolved:** To nominate Cllr Cunnington to make a visit to West Yorkshire Archives to assist in the progress of this project and to cover all expenses incurred.
- The Flockton members made a verbal report on a meeting they had attended at Sitlington Parish Council on the subject of a Flockton relief road. They agreed to update the Council on the matter as information became available. **271 Flockton Bypass**
- The Chairman thanked the members for their report.
- Cllr Atkinson and Cllr MacDonald left the meeting.
- Members noted the EPIP grant application giving full details of plans to upgrade the rear garden at Shelley Village Hall, and the Community Association's request to carry out the work. **272 Shelley Village Hall**
- Resolved:** To grant permission for the work to be carried out on condition that both the alterations to the garden and the siting of the seat do not increase the Council's liability at the Village Hall.
- Cllr Atkinson and Cllr MacDonald returned to the meeting.
- Members noted the draft policies on Training and Community Engagement and the updates distributed at the meeting. **273 Policies on Training and Community Engagement**
- Resolved:** To adopt the policies on Training and Community Engagement as presented.
- Members noted the draft copy for Issue 23 of One Voice. **274 One Voice**
- Resolved:** To adopt the copy for Issue 23 of One Voice and to thank Cllr Holroyd for her work on it.
- There was no report. **275 Correspondence**
- No agenda items were requested. **276 Agenda Items**