

KIRKBURTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 7th May 2009 at 7.30 pm

PRESENT: Cllr Hickey in the Chair

Cllrs M Atkinson, H Barraclough, R Barraclough, R Burton, A Cooper, A Cruden, P Cunnington, S Dunford, K Dunn, D Hardcastle, J Hirst, L Holroyd, E Hutchinson, M MacDonald, B Moreton, A Munro, S Murphy, J Paxton, P Rock, M Sykes, J Taylor and C Whittingham.

Resolved: To elect Cllr Robert Barraclough as Chairman for the year 2009/10.

1 Election of Chairman

Cllr Hickey installed Cllr Barraclough as the new Chairman with the Chain of Office.

Cllr Taylor entered the meeting.

Cllr Barraclough thanked Cllr Hickey for all his work over the previous year and presented him with a past Chairman's medal. Cllr Barraclough then invited Cllr Hickey to make his outgoing address, in which he thanked the Council members and the staff for their support during his year of office. He wished Cllr Barraclough much success during his forthcoming year of office.

2 Address by Outgoing Chairman

Apologies were received from Cllrs Cruden and Heward, the reasons for which were accepted by the Council.

3 Apologies and Declarations of Interest

The following personal interests were declared: Cllr H Barraclough in Shelley Village Hall Post Office as she is a resident of the village; Cllr Hardcastle in the Kirklees Standards Committee as he is a Kirklees member; Cllr MacDonald in Shelley Village Hall Post Office as he will be using the facility; Cllr Moreton in Planning Appl 90862 at 23 Burton Royd Lane, Kirkburton as the applicant is known to him; Cllr Taylor in Planning Appl 90841 at 17 The Knowle, Shepley, as he knows the applicant.

Cllr R Barraclough indicated that had the plans been available this evening he would have had a personal interest in Planning Appl 90924 at Woodview Barn, Farnley Tyas and a prejudicial interest in Planning Appl 90927 at 19 The Village, Farnley Tyas as it is next to his own house.

Resolved: To elect Cllr Hirst as Vice Chairman for the year 2009-10. Cllr Barraclough presented Cllr Hirst with the Vice Chairman's medal.

4 Election of Vice Chairman

Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:

5 Election of Representatives on Voluntary Bodies

Kirkburton & Highburton Comm. Assn.

Cllrs Atkinson and Hickey

Burton Environment Group

Cllrs Atkinson, H Barraclough, R Barraclough, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Munro, Murphy, Paxton, Rock, Sykes, Taylor and Whittingham.

Denby Dale Centre

Cllr Atkinson

Kirkburton Civic Society	Cllrs Atkinson, H Barraclough, R Barraclough, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Munro, Murphy, Paxton, Rock, Sykes, Taylor and Whittingham.	5 Election of Representatives on Voluntary Bodies (Cont'd)
Kirklees Right of Way Forum	Cllr Cunnington	
Kirklees Rural Transport Partnership	Cllrs Atkinson, Cunnington and MacDonald	
National Coal Mining Museum	Cllr Holroyd	
Rural Development Programme for England – Local Initiative Group	Cllrs Atkinson and Sykes	
Shelley Community Association	Cllrs MacDonald and Taylor	
Shelley Educational Trust	Cllrs H Barraclough and MacDonald	
Stockmoor Village Hall	Cllrs Barraclough and Cooper	
Whitley Upper Charities	Cllrs Cruden and Whittingham	
Yorkshire Local Councils Associations	Cllrs Holroyd and MacDonald	
Resolved: To elect the following members onto the Parish Council Committees and Working Parties, and to receive and ratify the nominations from the political groups in the case of the Staff & Grievance Committee:		6 Election of Committees and Working Parties
Community Governance Committee	Chairman, Vice Chairman, Cllrs Atkinson, Munro, Rock, Holroyd and Paxton.	
Environment Committee	Cllrs Atkinson, R Barraclough, Burton, Cooper, Cunnington, Dunford, Dunn, Hardcastle, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Munro, Paxton, Rock, Sykes and Whittingham.	
Grants and Community Projects Committee	Chairman, Vice Chairman, Cllrs Atkinson, Hutchinson, MacDonald, Paxton, Taylor and Whittingham.	
Kirkheaton Committee	Chairman, Vice Chairman, Burton, Munro, Holroyd, Moreton and Sykes.	
Management & Finance Committee	Chairman, Vice Chairman, Cllrs H Barraclough, Cruden, Hickey, Holroyd, Rock and Sykes.	
Risk Management Committee	Chairman, Vice Chairman, Cllrs Burton, Dunn and Paxton.	
Shelley Committee	Chairman, Vice Chairman, Cllrs H Barraclough, Hickey, Cooper, Munro and Sykes. Mr S Allen and Mrs L Parsley (Shelley Community Association) with voting rights.	
Shelley Village Hall Committee	Chairman, Vice Chairman, Cllrs H Barraclough, Cruden, Hickey, Holroyd, MacDonald, Rock and Sykes.	

Shelley Village Hall Lease Committee	Chairman, Vice Chairman, Cllrs H Barraclough, Hickey, Cooper, Munro and Sykes.	6 Election of Committees and Working Parties (Cont'd)
Staff & Grievance Committee	Chairman, Vice Chairman, Cllr Burton (Line Manager), Cllr Taylor (Conservative), Cllr Hickey (Green), Cllr Holroyd (Independent), Cllr Hutchinson (Labour), Cllr Munro (Lib/Dem).	
Emley and Honley Shows Working Party	Cllrs Atkinson, Holroyd, Paxton and Mrs Royle.	
Microgeneration Working Party	Cllrs H Barraclough, Burton, Cooper and Dunn.	
Transport Working Party	Members to be elected when there is a project available.	
Members considered the existing arrangements of delegated authority for the Community Governance and Staff and Grievance Committees.		7 Delegated Authority
Resolved: To retain the full delegation authority in respect of the Community Governance Committee. To refer the issue back to the Staff & Grievance Committee for consideration of which specific activities require delegated authority, reporting back to Council in three months' time.		
Members noted the information supplied on the Committee, in particular the rotation of Parish Council representation and the two options available.		8 Kirklees Standards Committee
Resolved: To agree Option 1 and to elect Cllr Cunningham as Kirkburton's representative on the committee.		
Cllr Hardcastle wished it recording that he abstained from the above vote.		
Huddersfield South Area Committee and Sub Groups	Cllrs Burton, Cunningham, Dunford, Dunn, Hirst, Hutchinson, Munro, Murphy and Rock.	9 Election of Reps to Kirklees Committees
Kirkburton Area Committee	Cllrs Atkinson, Cooper, MacDonald Paxton, Taylor and Whittingham.	
Resolved: To appoint Cllrs R Barraclough, Burton, Hirst, Holroyd, Paxton and Mrs Royle as cheque signatories for the year 2009-10.		
Resolved: To elect Cllr Holroyd as the Newsletter Editor for 2009-10		
Members considered the Clerk's delegated authority. Resolved: That the Clerk's delegated authority remains unchanged.		
Resolved: To adopt the following pattern of meetings:		
Parish Council: On the 1st Thursday of each month except for May and June when the meetings will be on 21 st May and 18 th June respectively.		
Parish Council (Planning/GP): On the 3 rd Thursday of each month (except for May, June and August)		
Management & Finance: As required with a minimum of one per quarter		
Environment Committee: On the 3 rd Thursday of alternate months, with the first being on 18 th June 2009		
Staff & Grievance Committee: As required with a minimum of two per year		
All other Committees and Working Parties will meet as the need arises.		

Members noted the Receipts & Payments Statement and additional supporting papers. A recorded vote was taken on the proposal to adopt the Statement, with the following result:

14 R&P Statement

For: Cllrs Atkinson, R Barraclough, Burton, Cooper, Cunnington, Dunford, Hardcastle, Hickey, Hirst, Holroyd, Hutchinson, Moreton, Munro, Paxton and Sykes.
 Against: Cllr MacDonald
 Abstentions: Cllrs H Barraclough, Dunn, Murphy, Taylor and Whittingham

Resolved: To adopt the Receipts & Payments Statement for the financial year 2008/09

Members noted the draft agreements in respect of the introduction of an outreach post office in Shelley Village Hall. The Chairman reported that the Solicitors representing both parties and Shelley Community Association itself had agreed the terms and that the opening of the post office facility now required the approval by the Parish Council.

15 Shelley Village Hall Post Office

Resolved: To approve the occupational licence as presented to Council in accordance with the conditions set down in the letter dated 23rd April 2009 from Council's Solicitor Simon Mills of Ramsdens Solicitors LLP to Malcolm Tracey of Eaton Smith, the Solicitors for the Shelley Community Association.

90931 *Formation of field access at Flockton Hall Farm, 49 Barnsley Road, Flockton.* The Council approved this application, on condition that the use of the access was limited to agricultural use. If it was to be used as a general access, the Council strongly object on the grounds of highways safety and inappropriate development in the Green Belt.

16 Plans

There was no comment on the following applications:
 90841 Shepley; 90855 Shelley; 90862 Kirkburton; 90906 Shelley; 90906 Shelley;
 90907 Shepley; 90907 Shepley; 90910 Kirkheaton; 90910 Kirkheaton; 90970 Flockton and 90971 Shelley.

Comment on the following applications was deferred pending receipt of the plan:
 90924 Farnley Tyas; 90927 Farnley Tyas; 90936 Shepley; 91008 Lepton; 91024 Grange Moor and 91026 Grange Moor.

There were no planning appeals before the Council.

17 Planning Appeals

A recorded vote was taken on the proposal to approve the May accounts schedule, with the following result:

18 Accounts

For: Cllrs Atkinson, R Barraclough, Burton, Cooper, Cunnington, Dunford, Hardcastle, Hickey, Hirst, Holroyd, Hutchinson, Moreton, Munro, Paxton, Sykes and Whittingham.
 Against: Cllr MacDonald
 Abstentions: H Barraclough, Dunn, Murphy and Taylor.

Resolved: To approve the accounts as presented (£6,022.30 including £1,979 approved under Local Government Act 1972 s137).

Members noted the invitation from Meltham Town Council for a representative to attend one of their meetings to give further information on microgeneration and Kirkburton's microgeneration policy.

19 Microgeneration Policy

Resolved: To accept the invitation and to nominate Cllr Cooper to attend on behalf of the Council.

The Clerk clarified the Council's co-option procedure, with particular reference to the rule regarding canvassing of Council members. Members requested the issue is included on the next Council agenda.

20 Co-option Procedure

Information was given by members on the Shepley Spring Festival and Penistone Line Partnership. The Clerk was asked to use delegated authority to submit the Council's objections to the footpath modification order re Footpath Kirkburton 157.

21 Information

The meeting then closed.