

KIRKBURTON PARISH COUNCIL

RISK ASSESSMENT COMMITTEE

**MINUTES OF THE MEETING ON THURSDAY, 16th OCTOBER 2008
AT 8.30 pm AT BURTON VILLAGE HALL**

Present: Cllr G Hickey in the Chair

Cllrs R Barraclough, R Burton, K Dunn, J Hirst and J Paxton.

There were no apologies as all members were present

**R4 Apologies and
Declarations of
Interest**

There were no declarations of interest received.

Resolved: To accept the inspection reports for Shelley Village Hall and Shepley allotments as accurate.

R5 Inspection Reports

Members noted the various problems at Shelley Village Hall and expressed the wish to put everything in order, if possible.

R6 Shelley Village Hall

The Clerk reported that quotes were being obtained for unblocking the downspouts and clearing the gutters.

Resolved: To obtain quotes for a new boiler, fencing to two of the walls bordering the sensory garden, and to have the old hanging basket brackets removed.

Members were pleased at the condition of Shepley allotments.

R7 Shepley Allotments

Resolved: That all tenants be advised of the need to cover the water butts.

It was noted that the Committee had been unable to carry out an inspection of Grange Moor allotments at the same time as the above two inspections, due to the light failing. Members undertook to carry out the inspection on another occasion.

**R8 Grange Moor
Allotments**

Members noted the two problems identified in the Parish Council office.

**R9 Parish Council
Office**

Resolved: To have an extractor fan installed over the photocopier and to have additional power sockets put in.

The meeting then closed.