

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 2<sup>nd</sup> APRIL 2009 AT 7.30 pm

PRESENT: Cllr G Hickey in the Chair

Cllrs M Atkinson, H Barraclough, R Barraclough, R Burton, A Cooper, Cruden P Cunnington, K Dunn D Hardcastle, J Hirst, L Holroyd, E Hutchinson, MacDonald, A Munro, S Murphy, J Paxton, P Rock and M Sykes.

In the public session, a member of the public thanked the Council for its help in achieving the improvements to the roads in Highburton.

Before the meeting opened the Council welcomed Mr John Heneghan of Kirklees Policy and Corporate Services. He spoke about the community governance review, gave a brief overview of the responses received during the first consultation period and outlined the rest of the procedure. Mr Heneghan was thanked for attending the meeting.

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| <p>Apologies were received from Cllrs Bottomley, Dunford, Heward and Moreton, the reasons for which were accepted by the Council.</p>   | <p><b>251</b></p> | <p><b>Apologies and<br/>Declarations of<br/>Interest</b></p>           |
| <p>The following personal interests were declared: Cllr H Barraclough in Planning Appl No 90658 at 41 Park Avenue, as it is a near neighbour; Cllr MacDonald in the Shelley Village Hall Post Office as he will be a future user of the facility; Cllr Munro in the Shelley Village Hall Post Office as she is one of the Council's representatives on the Community Association.</p> |                   |  |
| <p>The Clerk explained the procedure to be used to co-opt a new member to represent the Lepton &amp; Whitley Upper ward of the Council.</p>   | <p><b>252</b></p> | <p><b>Co-option in the<br/>Lepton &amp; Whitley<br/>Upper Ward</b></p> |
| <p><b>Resolved:</b> To elect Cassandra Whittingham into the vacancy in the Lepton &amp; Whitley Upper ward of the Council.</p>  |                   |  |
| <p>There was a brief adjournment whilst Cllr Whittingham signed the Declaration of Acceptance of Office and the Dignity at Work Policy with the Clerk, before taking her seat in the Council chamber. The Chairman welcomed Cllr Whittingham to the Council.</p>  | <p><b>253</b></p> | <p><b>Declarations</b></p>   |
| <p>The Chairman reported there had been no official engagements since the last report.</p>  | <p><b>254</b></p> | <p><b>Chairman's<br/>Appointments</b></p>                              |
| <p><b>Resolved:</b> To accept the minutes of the Staff &amp; Grievance Committee meeting on 5<sup>th</sup> March 2009 as a true record.</p>   | <p><b>255</b></p> | <p><b>Staff &amp; Grievance<br/>Committee Minutes</b></p>              |
| <p><b>Resolved:</b> To agree and adopt the minutes of the Kirkheaton Committee meeting on 5<sup>th</sup> March 2009.</p>  | <p><b>256</b></p> | <p><b>Kirkheaton<br/>Committee Minutes</b></p>                         |
| <p><b>Resolved:</b> To agree and adopt the minutes of the Risk Assessment Committee meeting of 12<sup>th</sup> March 2009 and the attached Risk Assessment Schedule 2009.</p>   | <p><b>257</b></p> | <p><b>Risk Assessment<br/>Committee Minutes</b></p>                    |
| <p><b>Resolved:</b> To agree and adopt the minutes of the Management &amp; Finance Committee meeting of 12<sup>th</sup> March 2009.</p>   | <p><b>258</b></p> | <p><b>Management &amp;<br/>Finance Committee<br/>Minutes</b></p>       |
| <p><b>Resolved:</b> To agree and adopt the minutes of the Environment Committee meeting of 19<sup>th</sup> March 2009.</p>  | <p><b>259</b></p> | <p><b>Environment<br/>Committee Minutes</b></p>                        |
| <p><b>Resolved:</b> To adopt the minutes of the Shelley Committee meeting of 26<sup>th</sup> March 2009.</p>  | <p><b>260</b></p> | <p><b>Shelley Committee<br/>Minutes</b></p>                            |

The Clerk advised that as the Committee included two Shelley Community Association representatives with voting rights, the accuracy of the minutes would be agreed at the next Committee meeting.

2009/90631 *Formation of parking area at 5 Gregory Drive, Kirkburton* The Council approved the application. The Council would not normally approve of tarmacked drives because of the drainage problems it creates. However, in this case it was deemed to be acceptable as Gregory Drive was so narrow and as the benefits of the additional parking outweighed the drainage problems.

**261 Plans**

2009/90688 *Erection of extension to form utility room with sitting room over at 4 Holmfirth Road, Shepley.* The Council deferred a decision on this application to allow ward members to make a site visit. The authority to submit the comment to Planning Services was delegated to the Clerk on receipt of the ward members' views.

There was no comment made on the following applications:

90577 Flockton; 90658 Shelley; 90679 Kirkburton; 90681 Shepley; 90694 Kirkburton; 90695 Lepton; 90699 Kirkburton and 90727 Highburton.

Comment on the following applications was deferred pending receipt of the plans: 90706 Lepton and 90724 Kirkburton;

Members noted that there had been a planning hearing in connection with the development in Marsh Lane, Shepley on 31<sup>st</sup> March. It was agreed that the Clerk would use her delegated authority to raise the issue of late notification with Kirklees Legal Services.

**262 Planning Appeals**

In response to a member's query, the Clerk advised that some of the transactions were subject to the Data Protection Act 1998 and those transactions could not therefore be made public. A recorded vote on the proposal to approve the accounts was taken with the following result:

**263 Accounts**

For: Cllrs Atkinson, R Barraclough, Burton, Cooper, Cruden, Cunnington, Hardcastle, Hickey, Holroyd, Munro, Paxton, Sykes and Whittingham.  
Against: Cllrs Hutchinson and MacDonald.  
Abstentions: Cllrs H Barraclough, Dunn, Hirst, Murphy and Rock.

**Resolved:** To settle the accounts as presented (£23,296.31, including £6,081 agreed under Local Government Act 1972 s137).

A verbal report on the Kirkburton Area Committee meeting held on 11<sup>th</sup> March was given by Cllr Hardcastle.

**264 Kirkburton Area Committee**

Members noted the information received from the Kirklees officer earlier in the meeting. The Chairman reported that the Committee was meeting after the Parish Council meeting to discuss the Council's response to the second consultation.

**265 Community Governance Review**

A ward member made a verbal report on the current situation.

**266 Kirkheaton School Bus**

**Resolved:** To raise Standing Order No 35 in order to reconsider the decision that the Council's legal costs be shared equally between the Parish Council and Shelley Community Association.

**267 Hosted Post Office at Shelley Village Hall**

**Resolved:** That the Council covers all the legal costs incurred by the introduction of a hosted post office service at Shelley Village Hall.

Standing Order No 35 was reinstated.

**Resolved:** To request coverage of the Parish Council's work in respect of the post office be included in the May edition of the Shelley Magazine.

**Resolved:** To award an environment grant of £700 to Farnley Tyas First School to purchase gardening equipment for the school garden.

**268 Farnley Tyas First School – Grant**

**Resolved:** To award an environment grant of £930 to Shelley College to cover the costs of installing the extra safety measures required for the pond areas of the 'Eco' park.

**269 Shelley College**

- Resolved:** To award an environment grant of £314 to Shepley First School to purchase a nestbox and feeder camera. **270 Shepley First School**
- Resolved:** To agree to cover the cost of the sensor in the Parish Council office. **271 Burglar Alarm**
- Resolved:** To nominate Cllr Whittingham to attend the “Joining the Council” seminar on 22<sup>nd</sup> April at Penistone. **272 YLCA Training & Development Programme 2009**
- Resolved:** To nominate Cllrs M Atkinson, H Barraclough and A Munro to attend the “Councillor Skills” seminar on 6<sup>th</sup> May at Holmfirth.
- Members noted the Clerk’s Report as distributed at the meeting. **273 Clerk’s Report**
- The Clerk drew members’ attention to the unusually early despatch of the next agenda due to the Easter bank holidays, as they did not count as clear days. **274 Next Agenda Despatch**
- To review the Committees’ and the Clerk’s delegated authority. **275 Items for a Future Agenda**
  - To fund a school trip for Shelley First School to the National Coal Mining Museum.

The meeting then closed.