

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 2<sup>nd</sup> OCTOBER 2008 AT 7.30 pm

PRESENT: Cllr R Barraclough in the Chair

Cllrs M Atkinson, H Barraclough, R Bottomley, R Burton, A Cooper, P Cunnington, S Dunford, D Hardcastle, J Heward, J Hirst, E Hutchinson, M MacDonald, A Munro, S Murphy, J Paxton, M Sykes and J Taylor.

Before the meeting opened the Council was addressed by 4 members of the public on the subject of the school bus stop in Moorside Road, Kirkheaton.

Mr Bill Edrich made a presentation to the Council outlining the Kirklees Warm Zone campaign, which was due to be introduced into the Kirkburton metropolitan ward. The Chairman thanked Mr Edrich for attending the meeting.

Apologies were received from Cllr G Hickey, L Holroyd, B Moreton and P Rock, the reasons for which were accepted by the Council. Cllr Cooper apologised for his late arrival.

**110 Apologies and  
Declarations of  
Interest**

The following personal interests were declared: Cllr R Barraclough in Planning Appl No 08/93161 as he knows the applicant; Cllr Heward in Planning Appl No 93199 as he knows the applicant; Cllr Paxton in the Stone Storage for Kirkheaton (Management & Finance Committee minutes) as he knows the contractor; Cllr Sykes in Honley Show as he is involved in its organisation.

All members present declared personal interests in Planning Appl Nos 08/93161 and 08/93280, as the applications have been submitted by the Parish Council.

Cllr Burton declared prejudicial interests in the grant application from Lepton Methodist Church and Planning Appl 08/93120 (also Lepton Methodist Church) as he is a member of the Church. He left the meeting whilst the Council considered and decided upon both items.

**Resolved:** To bring forward Item 15 in connection with bus services, and to consider them in reverse order.

**111 Order of Business**

Members noted the information provided to them in the Public Question Time about the problems being caused by large numbers of schoolchildren catching the bus at the first stop in Moorside Road, Kirkheaton. Cllr Hutchinson reported he had already been in contact with a Planning Engineer, who was going to attend the following week to monitor the situation.

**112 Bus Issues  
b) School Bus Stop  
in Kirkheaton**

**Resolved:** To include the item on the next agenda to receive the Planning Engineer's report and to decide on appropriate action at that time.

The Council undertook to let the members of the public know the outcome of this issue.

Members noted the route change to the 262 Huddersfield – Dewsbury bus, which now did not include Waterloo. This omission was causing problems to the public as it meant having a half-mile walk to the doctor's surgery, and also difficulties in reaching the supermarket. It was also reported that there were timetabling problems in that the buses did not seem to be operating at the publicised times.

**113 a) Route Change to  
262 Huddersfield –  
Dewsbury Service**

**Resolved:** To write to Metro to enquire of the reason for the route change, inform them of the problems it is causing and report the timetabling issues.

There was no report.

**114 Chairman's  
Appointments**

**Resolved:** To accept the minutes of the Extraordinary Parish Council meeting on 21<sup>st</sup> August 2008 as a true record.

**115 Extraordinary  
Council Minutes**

- Resolved:** To accept the minutes of the Parish Council meeting on 4<sup>th</sup> September 2008 as a true record. **116 Council Minutes**
- Resolved:** To agree and adopt the minutes of the Risk Assessment Committee meeting of 21<sup>st</sup> August 2008 and the Inspection Report of 16<sup>th</sup> August 2008. **117 Risk Assessment Minutes**
- Cllr Burton left the meeting.
- Resolved:** To agree and adopt the minutes of the Grants & Community Projects meeting on 4<sup>th</sup> September 2008. **118 Grants/Community Projects Minutes**
- Cllr Burton re-entered the meeting.
- Resolved:** To agree and adopt the minutes of the Environment Committee meeting on 18<sup>th</sup> September 2008 **119 Environment Committee Minutes**
- Resolved:** To agree and adopt the minutes of the Management & Finance Committee meeting on 18<sup>th</sup> September 2008. **120 Management & Finance Committee**
- Resolved:** To accept the minutes of the Microgeneration & Energy Conservation Working Party meeting of 17<sup>th</sup> July 2008 as a true record. **121 Microgeneration Working Party Meeting**
- Members noted the two recommendations made by the Working Party and agreed to take legal advice on the Parish Council's ability to fund energy saving measures in council housing within the Parish, and the ability of individual members to attend meetings with other organisations.
- Resolved:** To refer the recommendation that Cllr Cooper explores the possibility of forming a partnership with Kirklees to hold a joint seminar on sustainable energy back to the Working Party for reconsideration.
- Cllr Cooper entered the meeting.
- The Clerk reported that the problems of the plan lists were still persisting and that the list presented at the meeting, was compiled from the applications received by the Parish Council. **122 Plans**
- 2008/92979 *Change of use of former stable to dwelling at Prospect House, Near Bank, Shelley.* The Clerk was delegated to submit the comment to allow the ward members time to make a site visit.
- 2008/93166 *Conversion of office to dwelling at Pinfold Barn, Pinfold Lane, Lepton.* The Clerk was delegated to submit the comment to allow the ward members time to make a site visit.
- 2008/93219 *Re-use and adaptation of barn to form 1 dwelling (listed building within a conservation area) at Barn at Cross Hill Farm, 2 Towngate, Highburton.* The Council agreed with the officer's comments, which expressed the need to consider and retain the character of the conservation area and of the building itself as a former barn, but the Council also had concerns on Highways grounds, as the access is close to the public house and to the junction with Far Dene.
- 2008/93242 *Conversion of former Bakery, Shop and dilapidated Dwellings to 2 no. Dwellings and 1 Flat. Erection of 3 no. Town Houses with associated parking and alterations to widen public footpath (within a conservation area) at 95-99 Lane Head Road, Shepley.* The Council objected on highways grounds as the proposed development is close to Shepley First School and it therefore has concerns with regard to school access. It is also situated close to the junction of the busy main road.
- 2008/93289 *Change of use of vacant land to garden and parking area at the rear of 45 Town Road and adjacent 1 Moorside Road, Kirkheaton.* The Clerk was delegated to submit the comment to allow the ward members time to make a site visit.

2008/93299 *Change of use from offices to nursery and before/after school club at the former Lepton Clinic, adjacent to 241 Wakefield Road, Lepton.* The Council objected on highways grounds, as the site is close to the road junction and is unsuitable for the large number of 'drop-offs'.

**122 Plans (Cont'd)**

2008/93365 *Erection of extensions and alterations at 3 Cockley Meadows, Kirkheaton.* The Council objected on the grounds that this building is sited within a small cul-de-sac consisting of bungalows. The proposed development would therefore stand out and would create problems of overlooking the neighbouring properties. The Council also agreed with the officer's objections with regard to the highways, design, size and position.

The following application was approved: 93272 Mirfield (Grange Moor ward).

There was no comment made on the following applications:  
92886 Lepton; 92945 Highburton; 92957 Kirkheaton; 92997 Kirkheaton; 93120 Lepton;  
93144 Shelley; 93161 Farnley Tyas; 93199 Highburton; 93204 Lepton; 93207 Kirkburton;  
93210 Kirkburton; 93239 Shelley; 93262 Lepton; 93280 Highburton; 93293 Highburton;  
93296 Thurstonland and 93299 Shepley.

Members noted the appeal on the application for a change of use from disused agricultural barn to B8 (small storage of general items) at 2 Wakefield Road, Grange Moor.

**123 Planning Appeals in Grange Moor, Flockton and Kirkheaton**

**Resolved:** To support Kirklees' objections to the proposed development.

Members noted the appeal on the application for an erection of rear extensions at Cherry Tree House, 348 Barnsley Road, Flockton.

**Resolved:** To support Kirklees' objections to the proposed development.

Members noted the appeal on the application for the formation of off-road parking with vehicular crossing at 19 School Lane, Kirkheaton.

**Resolved:** Not to comment on the appeal, but to draw officers' attention to the reference to Wakefield Road, which would appear to be erroneous.

**Resolved:** To settle the accounts as presented £23,785.11 including £1,525 under Local Government Act 1972 s137), with Cheque No 103540 to R A Berry & Son Ltd being conditional on a satisfactory report from Kirklees Building Control.

**124 Accounts**

There were no reports from the Area Committees.

**125 Area Committees**

Members noted the information supplied by Mr Edrich at the beginning of the meeting. However, there was concern about the staff calling at old people's houses.

**126 Warm Zone**

**Resolved:** To write to the Police requesting that the staff are accompanied by PCSO's when calling at old people's houses, which are known to the Council.

Members noted the draft Consultation Overview and the Clerk reported that details of the Council's stakeholders had been supplied to Kirklees as requested. She thanked the members for their help with this.

**127 Corporate Governance Review**

**Resolved:** To elect a Committee with delegated authority to operate within the following Terms of Reference:

- To write the submission to be put to the Review Body at the initial stage, put forward responses at the various consultation stages, as well as supplying any other information as required.
- To keep the Parish Council fully apprised on the subject and on key deadline dates.
- To review all documentation received from Kirklees in respect of the corporate governance review and act accordingly.

<b>Resolved:</b> To elect the following members to serve on the Committee: Chairman, Vice Chairman, Cllrs M Atkinson, L Holroyd, A Munro, J Paxton and P Rock.	<b>127 Corporate Governance Review (Cont'd)</b>
Committee members were informed of the joint meeting with the other four Town/Parish Councils at Denby Dale Parish Council offices on 21 <sup>st</sup> October.	
<b>Resolved:</b> To elect Cllr Atkinson as the representative on the Denby Dale Centre Management Committee.	<b>128 Denby Dale Centre Management C'ttee</b>
Members noted the correspondence from a resident regarding her concerns about the condition of the section of unmade road leading to the car park at Lane Head in Shepley. It was reported that Cllr Adrian Murphy had already written to the resident on the matter.	<b>129 Lea Head in Shepley</b>
<b>Resolved:</b> To write acknowledging that Cllr Murphy had already responded to her on the issue.	
Members noted the consultation "Transforming Places: Changing Lives: A Framework for Regeneration".	<b>130 Consultation on Regeneration</b>
Members discussed the possibility of sharing stalls with other parish councils at the Emley and Honley Shows, both of which were located within the Parish.	<b>131 Emley &amp; Honley Shows</b>
<b>Resolved:</b> To write to Denby Dale Parish Council and Holme Valley Parish Council to establish if there was any interest in this and to find out the approximate costs.	
<b>Resolved:</b> To award an environment grant of £530 to Shelley First School to purchase gardening equipment and a water butt for their community garden project.	<b>132 Shelley 1<sup>st</sup> School Grant Application</b>
Members noted the Clerk's Report as distributed at the meeting.	<b>133 Clerk's Report</b>
The Clerk reminded members of her October leave arrangements.	<b>134 Clerk's Leave</b>
<ul style="list-style-type: none"> <li>• Shelley noticeboard</li> <li>• Report on the Rural Development Programme for England</li> </ul>	<b>135 Items for a Future Agenda</b>
<b>Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, because of the confidential nature of the business to be transacted, the discussion on the following item of business would be conducted in private:-</b>	
Members noted the final account, including the additional costs. The Clerk informed members of the budget situation.	<b>136 Shelley Village Hall – Porch &amp; Ramp</b>
<b>Resolved:</b> To settle the final account as presented on receipt of confirmation from Building Control that the work is satisfactory and in compliance with the permission.	
It was reported that some additional work had been requested.	
<b>Resolved:</b> To include the items on a future agenda with the costings for Council's consideration.	
The meeting then closed.	