

**KIRKBURTON PARISH COUNCIL**

**RISK ASSESSMENT COMMITTEE**

**MINUTES OF THE MEETING ON THURSDAY, 6<sup>th</sup> MARCH 2008  
AT 7.00 pm AT BURTON VILLAGE HALL**

Present: Cllr Holroyd in the Chair

Cllrs G Hickey, J Hirst, J Paxton.

Apologies were received from Cllr Burton, the reason for which was accepted.

**R6 Apologies and  
Declarations of  
Interest**

There were no declarations of interest received.

Members noted the Risk Assessment Schedule and discussed issues arising from it.

**R7 Risk Assessment  
Schedule**

**Resolved:** To amend the Schedule as follows:

- a) To purchase two replacement personal alarms following the unsatisfactory response of the existing stock when set off accidentally.
- b) To recommend that the Staff & Grievance Committee membership is reviewed as requested by Cllr Taylor, so that it represents the whole of the Council.

Members noted the Council's insurance cover.

**R8 Insurance Cover**

**Resolved:** To accept the cover as suitable for the Council's requirements.

In conjunction with the Fidelity cover, members noted the recent Management & Finance Committee's recommendation that Council considers authorising the Clerk to make electronic payments instead of issuing cheques. It was reported that the current policy was to have a limit of £2,000 per month on such transactions.

**Resolved:** To recommend that the limit the Clerk is authorised to transfer to bank accounts other than the Parish Council's is increased to £10,000 per month.

The meeting then closed.