

KIRKBURTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 17th May 2007 at 7.30 pm

PRESENT: Cllr Thornton in the Chair

Cllrs H Barraclough, R Barraclough, R Bottomley, R Burton, A Cooper, A Cruden, P Cunnington, S Dunford, K Dunn, D Hardcastle, J Heward, G Hickey, J Hirst, L Holroyd, E Hutchinson, M MacDonald, B Moreton, S Murphy, J Myers, J Paxton, P Rock, H Seymour, M Sykes and J Taylor.

One member of the public addressed the Council on the subject of Planning Application Nos 07/91316 and 07/91317 at Woolrow Farm in Shelley.

Before the start of the meeting, the Clerk received the Declarations of Acceptance from all members.

Resolved: To elect Cllr Holroyd as Chairman for the year 2007/08.

1 Election of Chairman

Cllr Thornton installed Cllr Holroyd as the new Chairman with the Chain of Office.

At the invitation of Cllr Holroyd, Cllr Thornton made an outgoing address when she stated that she had enjoyed her year as Chairman and had raised £4,202 for her Chairman's Charity, the Denby Dale Centre.

2 Address by Outgoing Chairman

She asked it to be minuted that she was disappointed with the organisational skills and lack of communication at the Denby Dale Centre. She still had £2,866.62 which would be given to a different youth project in Kirkburton.

Cllr Thornton went on to outline some of the achievements from last year and thanked all the Councillors for their help and support. She wished Cllr Holroyd and the new Council much success in the forthcoming year.

Cllr Holroyd presented Cllr Thornton with her ex-Chairman's medal and, on behalf of the Council, thanked her for all her work in the preceding year.

Cllr Holroyd presented Cllr Thornton with her ex-Chairman's medal before she left the meeting.

Apologies were received from Cllr Scott, the reason for which was accepted by the Council.

3 Apologies and Declarations of Interest

Cllr Sykes declared a personal interest in Planning Appl No 07/91723 at Dob Royd Barn in Shepley as he is acquainted with the applicant.

The following prejudicial interests were declared: Cllr Hardcastle in Planning Appl 91431, as he is a friend of the applicant; Cllr Seymour in Planning Appl No 07/91431 at 60 Hallas Road in Kirkburton as it is his own property and No 07/91815 at 106 Burton Acres Lane in Kirkburton as it is a neighbour. Cllr Seymour left the meeting whilst the Council considered and agreed the comments on the applications.

Resolved: To elect Cllr Seymour as Vice Chairman for the year 2007-08. Cllr Holroyd presented Cllr Seymour with the Vice Chairman's medal.

4 Election of Vice Chairman

The minutes of the Annual Parish Council meeting on 18th May 2006 were noted.

5 Minutes

Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:

6 Election of Representatives on Voluntary Bodies

Kirkburton & Highburton Comm. Assn.	John Heward, Howard Seymour
Burton Environment Group	Cllrs H Barraclough, R Barraclough, Bottomley, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Murphy, Myers, Paxton, Rock, Scott, Seymour, Sykes and Taylor.
Kirkburton Civic Society	Cllrs H Barraclough, R Barraclough, Bottomley, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Murphy, Myers, Paxton, Rock, Scott, Seymour, Sykes and Taylor.
Kirkheaton Welfare Charities	Eric Hutchinson and Jonathan Scott
Kirklees Historic Buildings Trust	Mike Greetham
Kirklees Right of Way Forum	Robert Barraclough
Kirklees Rural Transport Partnership	Peter Cunnington, Malcolm MacDonald and John Taylor
Lepton Charities	Peter Cunnington, John Hirst
Ludlam & Horsfall Foundation	Robert Barraclough
National Coal Mining Museum	Jonathan Myers
Shelley Community Association	Helen Barraclough, Malcolm MacDonald
Shelley Educational Trust	Helen Barraclough, Malcolm MacDonald
Stockmoor Village Hall	Robert Barraclough, Andrew Cooper
Thornhill Greenwood Exhibition Trust	Lin Holroyd
Whitley Upper Charities	Adrian Cruden, Jonathan Myers
Yorkshire Local Councils Associations	Peter Cunnington, Malcolm MacDonald

Resolved: To elect the following members onto the Parish Council Committees and Working Parties, and to receive and ratify the nominations from the political groups in the case of the Staff & Grievance Committee:

7 Election of Committees and Working Parties

Management & Finance Committee	Chairman, Vice Chairman, Cllrs Cooper, Cruden, Cunnington, MacDonald, Rock and Taylor.
Grants and Community Projects Committee	Chairman, Vice Chairman, Cllrs H Barraclough, R Barraclough, Dunford, Dunn, Myers and Sykes.
Risk Management Committee	Chairman, Vice Chairman, Cllrs Burton, Hirst and Paxton.

Staff & Grievance Committee	Chairman, Vice Chairman, Cllr Taylor and Cllr Sykes as substitute (Conservative), Cllr Cruden and Cllr Cunnington as substitute (Green); Cllr Hutchinson and Cllr Rock as substitute (Labour); Cllr MacDonald (Independent)	7 Election of Committees and Working Parties (Cont'd)
Shelley Village Hall Lease Committee	Chairman, Vice Chairman, Cllrs Cruden, Cunnington, Rock and Taylor.	
Environment Committee	Cllrs H Barraclough, R Barraclough, Bottomley, Burton, Cooper, Cruden, Cunnington, Dunford, Dunn, Hardcastle, Heward, Hickey, Hirst, Holroyd, Hutchinson, MacDonald, Moreton, Murphy, Myers, Paxton, Rock, Scott, Seymour, Sykes and Taylor. The Clerk advised that if all members were present on a committee, it became a Parish Council meeting, but items could be restricted to environmental issues.	
Kirkheaton Committee	Resolved: To defer the election of members of this committee to the next meeting.	
Shelley Village Hall	Chairman, Vice Chairman, Cllrs H Barraclough, Cooper, Cruden, Cunnington, MacDonald, Rock and Taylor. Resolved: To defer the decision on the status of the group to the next meeting. It was reported that the Parish Councillors met with the Shelley Community Association's Shelley Village Hall Committee and not representatives of the Shelley Community Association as stated in the meeting papers.	
Transport Working Party	Members to be elected when there is a project available.	
Working Practices Working Party	Cllrs Cunnington and Taylor. Resolved: That members bring an interim report to Council, which will become a full proposal and be voted on within 3 months.	
Huddersfield South Area Committee and Sub Groups	Cllrs Burton, Cunnington, Dunford, Dunn, Hirst, Hutchinson, Murphy, Rock and Scott.	8 Election of Reps to Kirklees Committees
Kirkburton Area Committee	Cllrs Cooper, Cruden, MacDonald, Paxton, Seymour and Taylor.	
Resolved: To appoint Cllrs Holroyd, Seymour, Hickey, Paxton and Mrs Royle as cheque signatories for the year 2007-08.		9 Cheque Signatories

Prior to the election of the Staff & Grievance Committee members, a motion was raised to defer the election of the Line Manager/Staff Appraiser to the next meeting. However, this motion was lost and the election was taken at the appropriate place on the agenda.

10 Line Manager/Staff Appraiser

Resolved: To elect the Line Manager/Staff Appraiser at this meeting.

Cllr Dunn entered the meeting at this point and gave the Clerk his Declaration of Acceptance.

Cllrs Burton and MacDonald were proposed for the office of Line Manager/Staff Appraiser.

Resolved: That Cllr Burton is appointed to the position of Line Manager/Staff Appraiser for four years.

Cllr MacDonald stated he did not wish to continue in this role and was thanked for his work over the previous 4 years. The election of a replacement was deferred to a future meeting.

11 Newsletter Editor

Resolved: To refer to the Management & Finance Committee the proposal that the second Parish Council meeting of the month becomes a planning meeting in order to allow committee meetings to take place afterwards.

12 Times of Meetings

Resolved: That the meeting proposed for 24th May is cancelled and that the following pattern of meetings is adopted:

Parish Council – First and third Thursday of each month (except for August).

Management – As required, but at least once per quarter.

Grants & Community Projects – As required.

Staff & Grievance – At least twice per year and more often if required.

All other Committees and Working Parties will meet as the need arises.

Resolved: To accept the Receipts & Payments Statement for the financial year 2006-07.

13 R&P Statement

Members noted the new Code of Conduct and the advice from both the YLCA and the Monitoring Officer.

14 New Code of Conduct

Resolved: To notify the Monitoring Officer that the Council would like to take up the training offered and to refer the content of the Code to the Management & Finance Committee to consider.

Resolved: To defer consideration of the Parish Council minutes of 19th April 2007 to the next meeting.

15 Parish Council Minutes

Resolved: To defer consideration of the Grants & Community Project Committee minutes of 19th April 2007 to the next meeting.

16 Grants/CP Committee Minutes

91544 *Erection of 3-storey extension at 207 New Road, Upper Heaton.* The Council objected on the grounds that it contravenes UDP Policy D11 as the proposed extension is a disproportionate addition over and above the original dwelling, and also on the grounds that the site is in the Green Belt.

17 Plans

91650 *Erection of detached dormer bungalow with integral garage on land adj to 16 Riley Lane, Kirkburton.* The Council objected on the grounds that the development would result in the destruction of the neighbouring tree.

91080 *Erection of 24 apartments and associated parking (adjacent to a listed building and within a conservation area) on the site of the former Springfield Park Hotel, The Park, Penistone Road, Kirkburton.* It was agreed to defer comment on this application to the next meeting.

The following applications were approved:

91316 Shelley; 91317 Shelley; 91522 Flockton; 91723 Shepley and 91755 Shelley.

There was no comment on the following applications:

17 Plans (Cont'd)

91153 Lascelles Hall; 91381 Kirkheaton; 91385 Kirkheaton; 91431 Kirkburton; 91451 Shepley; 91456 Shelley (agreed under Clerk's delegated authority); 91458 Kirkburton (agreed under Clerk's delegated authority); 91469 Kirkheaton; 91472 Shelley (agreed under Clerk's delegated authority); 91474 Lepton; 91477 Kirkheaton; 91501 Lepton; 91503 Kirkheaton; 91543 Kirkheaton; 91550 Kirkburton; 91575 Kirkheaton; 91601 Shepley; 91638 Kirkburton; 91653 Lepton; 91658 Shepley; 91736 Kirkburton; 91763 Thurstonland; 91783 Shepley; 91858 Farnley Tyas; and 91859 Farnley Tyas;

Comment on the following applications was deferred pending receipt of the plan:

91151 Flockton; 91154 Lascelles Hall; 91399 Kirkburton; 91536 Fenay Bridge; 91657 Kirkburton; 91692 Fenay Bridge; 91693 Lascelles Hall; 91746 Shelley; 91815 Kirkburton; 91818 Shelley and 91850 Lepton.

The Shepley members noted the request from the developer for comments on the proposed Heymoor office development in Shepley prior to the formal submission of plans. Since the correspondence had been received too late for inclusion on the agenda, the Clerk was asked to use her delegated authority to reply to the developer thanking them for the information, but expressing the view that the Parish Council felt it inappropriate to comment before the full plans had been received by Kirklees.

18 Heymoor Office Development, Shepley

Members noted the planning appeal at 6 South View Terrace, Grange Moor.

19 Planning Appeal

Resolved: To accept the previous member's mileage claim for attending a training course on behalf of the Council, and to refer the proposal to set a general policy on members' mileage claims to the Management & Finance Committee for consideration.

20 Mileage Claims

Resolved: To settle the accounts as presented (£12,814.37, with £6,909.00 being agreed under the Local Government Act 1972, s137).

21 Accounts

Resolved: To approve the specification of work for the new entrance ramps to bring the building up to the standard required by the Disability Discrimination Act 2005.

22 Shelley Village Hall Front Ramp

Resolved: To approve the copy for Issue 14 of One Voice.

23 Newsletter

The Clerk informed members of her leave arrangements.

24 Clerk's Leave

The meeting then closed.