

# KIRKBURTON PARISH COUNCIL

## ENVIRONMENT GRANT APPLICATION FORM 2008/09

Please complete in black ink and block capitals (except for the email address – please use upper and lower case as appropriate). Please continue on additional sheets if necessary.

### 1. Organisation Details

Name of Organisation : .....

Address of Organisation : .....

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..... Post Code .....

Description of Organisation's activities :

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### 2. Details of the Project

Please give full details below of the project, including where it is based and details of which section of the community will benefit, and how (if this is not already stated above). Please continue on an additional sheet, if necessary, or attach the details separately, if this is more convenient.

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### 3. Project Cost Details:

Total Cost of Project:	£
Amount applied for from the Parish Council:	£



### **Criteria for Environment Grants:**

- Applications must be made in writing and sent to the Clerk, Kirkburton Parish Council, Burton Village Hall, Northfield Lane, Highburton, Huddersfield HD8 0QT. Email: [clerk@kbpc.co.uk](mailto:clerk@kbpc.co.uk)
- The project must be based in the Parish area, and be of a primarily environmental nature. Typical projects which would be eligible include equipment for community or school gardens, development to green spaces, etc.
- Grants are only available to non-profit making organisations.
- Every application will be judged on merit.
- Applicants are asked to provide a statement describing the objective of the project and its benefits it is envisaged the project would bring to the community and include the amount of money it wishes to apply for. If it is on land owned by a third party, evidence of permission for the project will need to be produced.
- Applications will be dealt with by the Environment Committee, which meets approximately 5 times each year. The dates by which completed application forms must be received in order to be discussed at the meeting are: 7<sup>th</sup> November 2008, 9<sup>th</sup> January 2009 and 6<sup>th</sup> March 2009.
- Applicants will be asked if funding has been obtained from any other sources. This will not prejudice the application in any way. Indeed, projects in receipt of match funding will be welcomed and Councillors will help applicants to identify funding available from other sources, if necessary.
- A separate bank account may need to be set up to receive monies for the project, as the Parish Council is legally unable to write cheques made payable to individuals.
- Successful applicants will be required to supply information on the project and a finance statement/annual report to the Parish Council, confirming how the money has been spent by the Group within 12 months of the date of the cheque.

**Examples of Projects Supported by the Environment Committee over the last two years:**

<b>Group</b>	<b>Details of Grant</b>	<b>Purpose</b>	<b>Amount Awarded £</b>
Shelley College	Work at the 'Eco' Park	To finance the cost of building the paths, suitable for both disabled and able-bodied people.	4,475
KHCA	Town Quarry	Provision of a path at the Town Quarry.	1,300
7 First Schools	School trips to the National Coal Mining Museum	To encourage awareness of their history, and to deliver lessons in science and nature in a more interesting environment.	1,763
Kirkburton Civic Society	Work at Dogley Nature Reserve	To part-finance improvements to the nature reserve, which fulfills Committee's Nature objective.	1,900
Flockton First School	Production of posters & car stickers	To promote road safety.	150
Shepley Bird & Wildlife Group	Purchase of digiprojector	To be used to illustrate talks on nature/ornithology.	500
Shelley College	Work at the 'Eco' Park	Completion of the walks, production of signs and information boards.	1,735